

**Job Title: Architectural Drafter**

**Job description**

Erickson McGovern Architects (EMA) is looking for an experienced Architectural Drafter to join our dynamic team in Tacoma, WA.

The ideal candidate for this role is experienced with architectural drafting, organized and diligent about time management. You should have an understanding of general construction methods and how to put a set of construction documents together. You will work with a project architect and collaborate with various other team members to perform Revit/Auto CAD drafts for design and construction projects.

With more than 40 years of experience in design, planning and construction administration, Erickson McGovern Architects (EMA) provides full-service architectural services with a K-12 education focus. We provide a great working environment and an excellent benefits package. Come join our team!

Required Skills:

- Minimum 2 years of experience in an architectural firm (public projects preferred)
- Proficient in Auto CAD, Revit and MS Office
- Working knowledge in Adobe Suites and Sketchup
- Good communication skills (verbal and written)
- Have a solid understanding of how to put a set of construction documents together
- General knowledge of construction materials, standards and codes
- Ability to work collaboratively on a project from start to finish
- Legal authorization to work in the United States

Additional Attributes:

- Positive attitude
- Strong work ethic
- Team player
- Strong sense of pride and care for your work
- Ability to adhere to deadlines, multi-task, prioritize requests and fulfill last minute requests

If you think that you might be a fit for this position, we'd like to hear from you! Please send your resume and cover letter, outlining relevant experience, to [info@ericksonmcgovern.com](mailto:info@ericksonmcgovern.com).